## **Wyoming Prevention Framework Community Grant Report**

	Attachment B				
	This report is for this time period				Please email this report as an attachment to
	February 2007 - June 30, 2007				Substance Abuse & Mental Health Services Division, Wyo Dept. of Health lisa.laake@health.wyo.gov
	Today's Date	15-May-07			For information call 1-800-535-4006
	County Contract Organization Name	Campbell Gillette Police Dep	partment		or 307-777-6494
	Your Name				1
		Charlotte Holden	Jarr		Please keep both a hard-copy and file copy for your
	Your Mailing Address City, State, Zip				records
	Your Work Phone Number Fax	307.686.5234 307.686.0396			
	Your Work Email Address	charlotte@ci.gillet	te.wy.us		
			Percent		
			Completed (or notes on		
m	Contract Deliverables	Date due	amount completed)	Date Completed	Comments or Notes
	Staff, Board of Directors, Volunteers, Work	2410 440		oop.o.cu	Commond of Notes
	Assignments, and Technical Assistance  SPF Staff Hired (report name, percent of time,				Charlotte Holden Carr; 100% FTE;
1	email address, phone number)	1-Feb-07	100%	3/5/2007	charlotte@ci.gillette.wy.us; 307.686.5234
2	Supervise SPF staff/staff evaluation (note dates and any notes)				Supervision meetings are held as needed to assess progress of grant. Rod's gift is asking questions to help SPF staff see situations from different perspective.
3	Name, title, and phone number of the staff's supervisor				Rod Hauge, Lieutenant, 307.686.5341
4	Criminal history record compliance (briefly note yes or no if any action was taken this quarterdo not report names)				Yes, complete criminal history compliance check on PF employee completed
	,				3/5/07: Prevention Framework Needs Assessment Training, Charlotte Holden Carr & Rod Hauge, \$120; 3/26-29/07: Substance Abuse Prevention Specialist Training, Charlotte Holden Carr, \$776.46; 5/2/07: Governor's Conference on Impaired Driving, Charlotte
5	Staff training and paid travel (list all training paid under the contract, dates,				Holden Carr, \$25
	traveler name, amount)				
6	Notify the Division of any board of directors/staffing changes			3/5/2007	Hired Charlotte Holden Carr as Project Coordinator
7	Other Contract Work Agreements (report details)				
9	Complete agreement with SPF-TAC Other				
_		•			
	Needs Assessment Activities	Feb or March			
1	Needs Assessment Training/Winter 07 Meeting	2007 Feb or March	100%	3/5/2007	Attended by Charlotte Holden Carr and Rod Hauge
2	Needs Assessment Instrument Received	2007	100%		Yes All required data collection is completed; still collecting
3	Data Collection				"other local data"
1	Data Analysis				Conclusions Subcommittee formed; Has met 3 times to date; Analyzing data and working to draw conclusions; Will draw up draft document to present to CAC for review on 6/7/07
5	Priorities Identified				Pending
	Needs Assessment Sent to SAD Receive SAD Comments @ Needs Assessment	1-Jun-07 15-Jun-07			
0	Revise Needs Assess/Submit Final Other				
0	Ottlei				
m	Contract Deliverables Community Infrastructure Activities	Date due	Percent Completed	Date Completed	Comments or Notes
1	Community Advisory Council Activities briefly list CAC activities				Completing Needs Assessment; Conducted Town Hall meeting on 5/10/07
_	Community Advisory Council Meetings				1/25/07: 16 present; 4/5/07: 10 present; 5/10/07:
2	List dates & number of people who attended See below for membership report				Town Hall Meeting: 8 present
	Budget and Funding Approved by CAC (attach				
3	minutes)				CAC has not approved budget
4	Community Resource Assessment note date and attach report				Pending
E	Brecont Findings/Decease to Community				Article in Gillette News-Record on 3/9/07 detailing grant; Advertisements in News-Record for Town Hall meeting on 5/2/07 and 5/6/07; Needs assessment reports presented at Town Hall meeting. News-Record reporter present at Town Hall meeting, waiting to see article, if
Э	Present Findings/Process to Community (Optional) local SAPST and/or CADCA Training for				any.
6	SAC/Community				

	Briefly describe how the community was involved in the SPF process during this reporting period Other CAC/Infrastructure				Town Hall meeting on 5-10-07; 20 persons in attendance; discussed alcohol-related problems, factors, social availability, community norms, & individual factors. // 21 Individual interviews were conducted with persons from the community; interviewees included individuals from social service, law enforcement, schools, judicial, and local policymakers; interviews included topics of availability, community norms, and cooperation of community entities. // Community entities have been supportive of contributing data for needs assessment including courts, city and county clerks, library and newpaper. // CAC members have contributed time to complete research for needs assessment.
D	Strategic Planning Activity				
	Attend Strategic Planning Training Receive Strategic Planning Materials from SAD	Jul-07			
	Research Evidence Based Strategies				
	Match Strategies to Data/Needs Write Strategic Plan				
	Submit Strategic Plan to SAD				
	Receive SAD Comments/Revise/Final Plan Other	31-Aug-07			
Item	Contract Deliverables	Date due	Percent Completed	Date Completed	Comments or Notes
E	Implementation (only with SAD approval)				
F	Deliverables and Assurances				
	Reports For February 1 - April 30				
1	May 15: Submit this report to SAD	15-May-07	100%	5/15/2007	
2	May 15: Submit Expenditure Report to SAD	15-May-07	100%	5/15/2007	
3	For February 1 - June 30 July 31: Submit CLI to SAMHSA	31-Jul-07			
		01 dui 07			
4	For May 1 - June 30 July 31: Submit Expenditure Report to SAD	31-Jul-07			
5	For May 1 - September 30 October 15: Submit this report o SAD	15-Oct-07			
	For July 1 - September 30				
6	October 15: Submit Expenditure Report to SAD	15-Oct-07			
7	Complete evaluation agreement with WySAC	30-Mar-07	100%	5/9/2007	Completed at WYSAC site visit.
	Provide any other evaluation information Submit any requested data				
10	Obtain Chapter 16 Prevention Certification				
11	On-Site evaluations or reviews			5/9/2007	WYSAC site visit 3/9/07: Article introducing grant and Charlotte Holden
	Post 2 newspaper ads/articles about the SPF				Carr as Project Coordinator; 5/2/07: Ad for Town Hall meeting; 5/5/07: Ad for Town Hall meeting (copies previously submitted to SAD, if additional copies needed
12	grant (attach copy)		100%		will supply).
Item	Contract Deliverables	Date due	Percent Completed	Date Completed	Comments or Notes
G	Other Information Briefly describe any actions taken by the LEAD	ı	· · · · · · · · · · · · · · · · · · ·	•	
	AGENCY (fiscal agency) board of directors or high level staff around the SPF SIG grant				
	Restricted activities (report any approval				
2	requested and received for these) fairs/brochures/educational materials				
	media				
	Please note any <b>significant</b> changes from the				
3	budget submitted in the application.				Completed collecting required data for Needs
					Assessment workbook. Shared portions of data: At town hall meeting; with News-Record reporter - awaiting
					article; with presention to One Stop Coalition (members
	What was the one greatest accomplishment this reporting period? How was this accomplishment				include DFS, Workforce, Workers' Compensation). Will continue with community presentations including Rotary
4	shared with the community?			4/30/2007	Club in June.
					Community members were burned out with needs
					assessments, and, in some cases, refused to participate in another assessment. Project Coordinator met one on
					one with CAC and community members to educate them
					on the SPF process, speedy deadlines, and to reassure them that the needs assessment would be well used (as
					opposed to other assessments that have just sat on a shelf unused). CAC members have been wonderfully
	M/h-A				supportive participating in collecting and assessing
5	What was the one greatest barrier this reporting period? What was done to address this barrier?				data. Community entities have fully cooperated in providing data.
					1

Please briefly list any significant changes or 6 information related to this grant		
Please provide input and recommendations about technical assistance provided by SAD and SAD 7 contractors		SAD and WYSAC support is greatly appreciated. Phone calls are promptly returned, emails are answered. My questions have been well answered. I have been provided with resources to complete my job. Thank you.

COMMUNITY ADVISORY COUNCIL

Mar. 1 11	Date 6 const	Number of meetings attended (total		Annual County County
Member's Name	Date first joined	to date)	instructions. Yes, law	Agency or Constituency Represented
Rich Adriaens	11/30/2006	3		Gillette Police Department
Alex Ayers	11/30/2006	2	Yes, school district	Sage Valley Junior High School
ruskryete	11/00/2000		Yes,	eage valle) called ringh concer
			restaurant (serving	Gillette City Council/ Boss Lodge Restaurant & Busines
Everett Boss	11/30/2006	2	alcohol)	Center
Susan Cahill	11/30/2006	2	Yes, drug court	Campbell County Juvenile Probation/Family Drug Co
Kathy Deiss	11/30/2006	1	Yes, DFS	Department of Family Services
Sheri England	1/25/2007	2	Yes, treatment	Y.E.S. House - after school, day treatment, crisis, substance abuse treatment; residential treatment
De d'Herre	4 (05 (0007		Yes, law	Cillatta Dallas Danastasant
Rod Hauge	1/25/2007	3	enforcement	Gillette Police Department
Marty Huckins	1/25/2007	1	Yes, treatment Yes, school	Personal Frontiers - treatment
			board, 21 SIG,	
			WFLI Team Leader,	
			Prevention	
Linda Jennings Heidi Lowe	11/30/2006 4/20/2007	3		CC School Board; 21st Century; WFLI Team Leader Rio Tinto Energy Corporation
	4/20/2007	0	Yes, County	•
Marilyn Mackey	1/25/2007	2	Commission Yes, Drug	CC Commissioner's Task Force on Substance Abuse
Doug Marler	3/31/2007	0	Court	Adult Drug Court/DUI Court Task Force
			Yes, Block Grant,	
Bill Monahan	11/30/2006	0	treatment	Campbell County Memorial Hospital Behavioral Health
Rhea Parsons	11/30/2006	2	Yes, domestic violence	CASA for the 6th Judicial Court District
Mike Purcell	4/5/2007	1	Yes, treatment	Campbell County Memorial Hospital Behavioral Health
Quentin Reynolds	11/30/2006	1	Yes, D.A.R.E. Yes, Safe &	Campbell County Sheriff's Office; DARE Officer Campbell County School District; Safe & Drug Free
Kenna Rose	11/30/2006	1	Drug Free	Schools
			Yes, Prevention	
			Professional,	
Susan Shippy	1/25/2007	3	School Board Member	CC School Board; Community Coalition Against Underage Drinking
Bonnie Volk	11/30/2007	1	Yes, DFS	Department of Family Services
Kathy Williams	11/30/2007	1	Yes, Drug Court	Adult Drug Court
			V 44	-
Name Withheld for Anonymity	5/14/2007	0	r es, treatment	Alcoholics Anonymous
<u> </u>				
+			<b>-</b>	